



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

June 10, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 8:59 a.m.

| Attendee Name | Title | Status |
|-------------------|--------------------------|---------|
| J. Mark Wedel | District #1 | Present |
| Laurie Westerlund | District #2 | Present |
| Travis Leiviska | District #3 | Present |
| Bret Sample | District #4 | Present |
| Michael Kearney | District #5 | Present |
| | County Administrator | |
| April Kellerman | Administrative Assistant | Present |

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

1.D Citizens Public Comment by:

Regina Fisher, Aitkin County Resident
Tyler Stevens, City of Princeton Resident
Kay Despard, Aitkin County Resident

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

A) Correspondence File-

May 27, 2025 - June 9, 2025

B) Approve County Board Minutes-

May 27, 2025

C) Approve Electronic Funds Transfers

Total \$7,360,690.99

D) Approve Auditor Vouchers-

School Advances 05.23.25

| | | | | | | | |
|-----------|----------------|--|--|--|--|--------------|----------------|
| Townships | \$3,616,501.33 | | | | | Total | \$3,616,501.33 |
|-----------|----------------|--|--|--|--|--------------|----------------|

E) Approve Auditor Vouchers-

Auditor Warrant - HHS 05.23.25

| | | | | | | | |
|-----|-------------|--|--|--|--|--------------|-------------|
| HHS | \$96,257.75 | | | | | Total | \$96,257.75 |
|-----|-------------|--|--|--|--|--------------|-------------|

F) Approve Manual Warrants/Voids/Corrections-

ELAN 05.08.25

| | | | | | | | |
|-----|------------|---------|------------|-------|----------|--------------|------------|
| HHS | \$1,037.06 | General | \$3,252.57 | Trust | \$358.56 | LLCC | \$691.75 |
| | | | | | | Total | \$5,339.94 |

G) Approve-

JPA with Spalding Township

H) Approve Manual Warrants/Voids/Corrections-

ELAN 05.22.25

| | | | | | | | |
|---------|------------|--------|---------|------|----------|--------------|------------|
| General | \$3,952.12 | Forest | \$19.16 | LLCC | \$219.90 | HHS | \$874.71 |
| | | | | | | Total | \$5,065.89 |

I) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 05.23.25

| | | | | | | | |
|---------|----------|-------|----------------|-------|------------|--------------|----------------|
| General | \$953.42 | State | \$2,774,447.51 | Taxes | \$9,155.00 | Parks | \$560.00 |
| | | | | | | Total | \$2,785,115.93 |

J) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 05.30.25

| | | | | | | | |
|---------|------------|-------|------------|-------|------------|--------------|-------------|
| General | \$1,162.91 | Trust | \$8,776.69 | Taxes | \$4,945.22 | LLCC | \$100.00 |
| | | | | | | Total | \$14,984.82 |

K) Approve Auditor Vouchers-

Auditor Warrant - HHS 05.30.25

| | | | | | | | |
|---------|---------|-----|------------|--------|---------|--------------|------------|
| General | \$30.10 | HHS | \$7,777.52 | Opioid | \$72.00 | Total | \$7,879.62 |
|---------|---------|-----|------------|--------|---------|--------------|------------|

L) Adopt Resolution-

LG230 Off-Site Gambling - Tamarack Sno-Flyers

M) Approve-

Separation Agreement and Release of All Claims (Highway Dept.)

N) Adopt Resolution-

EDIAM IOwA Authorization

O) Approve-

Affidavit for Duplicate of Lost Warrant

P) Adopt Resolution-

Sentence to Serve Donation - Round Lake Cemetery Asso.

Q) Approve Commissioner's Vouchers

Commissioner Warrants 06.06.25

| | | | | | | | |
|---------|--------------|----------|-------------|--------|-------------|--------------|--------------|
| General | \$121,258.25 | Reserves | \$737.41 | R&B | \$58,174.64 | HHS | \$428.92 |
| State | \$6,124.50 | Trust | \$12,424.49 | Forest | \$21.71 | LLCC | \$9,793.14 |
| Parks | \$7,747.43 | COVID | \$9,102.50 | | | Total | \$225,812.99 |

R) Approve Auditor Vouchers-

Auditor Warrant - R&B 06.06.25

| | | | | | | | |
|-----|--------------|--|--|--|--|--------------|--------------|
| R&B | \$110,832.73 | | | | | Total | \$110,832.73 |
|-----|--------------|--|--|--|--|--------------|--------------|

Regular Agenda

- 3A Richard Miehe – MCIT Risk Management

Informational Only

MCIT Report to Members - Information Only

RESULT: INFORMATIONAL ONLY**MOVER:****SECONDER:**

- 4A Dennis Thompson – Land Commissioner

Motion to:

Approve Purchase of Bobcat attachments

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Michael Kearney**SECONDER:** Commissioner Travis Leiviska

- 5A Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Discretionary EAW - Elm Island Lake RV Park

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Laurie Westerlund**SECONDER:** Commissioner Bret Sample**Resolution #** 20250610-072

- 6A Sarah Pratt – Health & Human Services Director
Discussion Item
Health & Human Services Annual Report - Discussion Item

RESULT: DISCUSSION ITEM
MOVER:
SECONDER:

- 7A Jim Bright – Facilities Coordinator
Motion to:
Adopt Resolution - Award contracts for HHS remodel

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund
Resolution # 20250610-073

- 7B Jim Bright – Facilities Coordinator
Motion to:
Adopt Resolution - Reroof of Judicial Center, Jail, HHS and Land Department

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
Resolution # 20250610-074

- 8A Mark Jeffers – Economic Development Coordinator
Motion to:
Award Business Development & Recreation Grants

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Bret Sample

- 9A Mark Jeffers
County/Administration related Updates

Future LLCC Foundation meeting, Reminders for upcoming events: County Administrator interviews tomorrow June 11th and District 1 Meeting on June 18th

- 10A Board of Commissioners
Commissioner Committee Reports

JET (NE MN Office Job Training), East Central Regional Library Board, Aitkin County CARE, Tri-County Community Health Services, Aitkin Airport, H&HS Advisory

Motion to Adjourn

Motion made at 10:20 a.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
Next Meeting: Tuesday, June 24, 2025

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

John Welle
County Engineer